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Annex 5: Presentation of the financial bid

To be completed by the Bidder and included in the Bid, inside File B (financial bid)

[city and date]

A: Headquarters Building of the World Tourism Organization
Poeta Joan Maragall 42, 28020, Madrid, Spain

Ref: Tender N° RFP/ROAM/2026-01
“Event Management Services for the Forum on Women’s Empowerment in Tourism (2-4 June 2026, João Pessoa, Brazil)”

Mr./Ms. _____, with National Identification Number _____ in representation of the company _____ with Tax Identification Code _____, in his/her capacity as _____, acknowledges and accepts in full all documents forming part of this tender, consisting of:

- 1) The Invitation to Bid published on the website of UN Tourism dated 8 April, 2026
- 2) Document I: Tender information
- 3) Document II: Contract and General Conditions of Contract
- 4) Document III: Terms of Reference
- 5) Document IV: Annexes for presenting technical offers
- 6) Document V: Annexes for presenting financial offers

Furthermore, we undertake, in the event of being awarded the contract, to execute such contract for a total price of [value in words] Brazilian Reais (BRL) (value in figures] BRL) (INCLUDING all applicable charges and taxes).

- Price without charges and taxes:
- Price with charges and taxes:

Likewise, we agree to maintain this offer for the period stipulated in Document I: Tender information, clause 5.1

In witness whereof this statement is signed in on of of

We understand that the UN Tourism is not bound to accept the lowest bid or any of the bids it may receive.

Name of Bidder: *[indicate complete name]*
Address of Bidder: *[indicate address, telephone, fax, e-mail]*
Authorized Signature: *[signature of the person authorized by the Bidder]*
Name and Position: *[full name and position of the person signing the Bid]*
Seal: *[affix official stamp of the Bidder]*

Annex 6: Breakdown of costs

To be developed by the Bidder and included in the Bid, inside File B (financial bid)